GUIDELINES FOR BIBLE BOOK REVIEWS APPEARING IN JETS  
(10/01)

Thank you for agreeing to review the enclosed book. In order to expedite the processing of the review, please note the following items.

1. **TIMELINESS:** By their very nature, book reviews must be timely in order to have maximum impact. I ask you to honor the time frame indicated below. This is normally three to six months. If you cannot fulfill this obligation, please contact me about a possible extension or about returning the book.

2. **FORMAT:**
   A. **Book Information.** Please give the complete book information (*double spaced*) in the order and format found in recent issues of *JETS*. Two examples are given below. For more detail, see the "Instructions for Contributors" in *JETS* 44/1 (2001) 153-77.


   **B. Layout.** Please type the review on standard 8½ x 11-inch paper, *double spaced*. Please use a ragged right margin (i.e., not justified right). Use **underlining** or **italics** for book titles and emphasis.

   **C. Name.** Please type your name as you wish it to appear (no titles or degrees) at the end of the review, on **one line**, flush right. On the **second line**, type your institution (school, church, organization) **and** its city and state (abbreviated) (or country). See recent issues of *JETS* for examples.

3. **STYLE AND CONTENT GUIDELINES:** Each reviewer will obviously have his/her own writing style and special interests to highlight. However, most readers come to reviews with certain minimal expectations that should be met. Please observe the following guidelines.

   1. The review should give the reader an accurate picture of what a book is about. That is, its contents should be adequately surveyed/summarized.
   2. The review should evaluate the book's strengths and/or weaknesses.
   3. The review should assess the book's place in its field (i.e., how it fits in with other books on similar topics, and what its potential value and impact will be).
   4. The review should follow the formatting instructions above. It should be written in good, clear English, following the *JETS* style manual (in *JETS* 44/1).

   The good review will not be a mere summary of a book's contents, on the one hand, nor a tendentious platform for the reviewer to advance his or her own agenda, on the other. If a review is submitted that is seriously deficient in any of the above areas, it may be returned for revision.

4. **LENGTH:** The length of a review will normally be dictated by the book's significance. I have indicated a target word count for the review. If you deviate significantly from this word count, it may be returned for shortening (or lengthening).

5. **COMPLETION:** Please mail the completed review to me at the address below, with the due date and word count indicated. Thank you for your contribution to the ministry of *JETS* in this way.

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    Title ________________________________________________
    Due Date ____________________________________________
    Length _____________________________________________