

GUIDELINES FOR BIBLE BOOK REVIEWS APPEARING IN *JETS*

(10/01)

Thank you for agreeing to review the enclosed book. In order to expedite the processing of the review, please note the following items.

1. **TIMELINESS:** By their very nature, book reviews must be timely in order to have maximum impact. I ask you to honor the time frame indicated below. This is normally three to six months. If you cannot fulfill this obligation, please contact me about a possible extension or about returning the book.

2. **FORMAT:**

A. **Book Information.** Please give the complete book information (*double spaced*) in the order and format found in recent issues of *JETS*. Two examples are given below. For more detail, see the "Instructions for Contributors" in *JETS* 44/1 (2001) 153-77.

Zondervan NIV Atlas of the Bible. By Carl G. Rasmussen. Grand Rapids: Zondervan, 1989, 256 pp., \$39.99.

A Grammar of Biblical Hebrew. By Paul Joüon. Translated and revised by T. Muraoka. 2 volumes. *Subsidia Biblica* 14/1. Rome: Pontifical Biblical Institute, 1991, xxxv + 779 pp., \$35.00 paper.

B. **Layout.** Please type the review on standard 8½ x 11-inch paper, *double spaced*. Please use a ragged right margin (i.e., not justified right). Use underlining or *italics* for book titles and emphasis.

C. **Name.** Please type your name as you wish it to appear (no titles or degrees) at the end of the review, on *one line*, flush right. On the *second line*, type your institution (school, church, organization) and its city and state (abbreviated) (or country). See recent issues of *JETS* for examples.

3. **STYLE AND CONTENT GUIDELINES:** Each reviewer will obviously have his/her own writing style and special interests to highlight. However, most readers come to reviews with certain minimal expectations that should be met. Please observe the following guidelines.

- (1) The review should give the reader an accurate picture of what a book is about. That is, its contents should be adequately surveyed/summarized.
- (2) The review should evaluate the book's strengths and/or weaknesses.
- (3) The review should assess the book's place in its field (i.e., how it fits in with other books on similar topics, and what its potential value and impact will be).
- (4) The review should follow the formatting instructions above. It should be written in good, clear English, following the *JETS* style manual (in *JETS* 44/1).

The good review will not be a mere summary of a book's contents, on the one hand, nor a tendentious platform for the reviewer to advance his or her own agenda, on the other. If a review is submitted that is seriously deficient in any of the above areas, it may be returned for revision.

4. **LENGTH:** The length of a review will normally be dictated by the book's significance. I have indicated a target word count for the review. If you deviate significantly from this word count, it may be returned for shortening (or lengthening).

5. **COMPLETION:** Please mail the completed review to me at the address below, with the due date and word count indicated. Thank you for your contribution to the ministry of *JETS* in this way.

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Title _____
Due Date _____
Length _____